



OPEN: July 9, 2008

Job Title: Clinical Case Manager – SAGE Team – Evans House

Supervised by: SAGE Clinical Supervisor

Pay: CM I \$2,630 - \$2,974 per month DOE

CM II \$3,017 - \$3,361 per month DOE

Hours: Full-time (37.5 hrs/week), Salaried, Exempt position

JOB DEFINITION:

The SAGE Case Manager is a member of multi-disciplinary team responsible for providing long-term case management services to adults with severe and persistent mental illnesses. Many of our consumers are homeless or were formerly homeless, many have co-occurring disorders, one half are minority group members, and most are male. Minority applicants are encouraged to apply.

MAJOR DUTIES AND RESPONSIBILITIES

- Participate as a member of a multi-disciplinary team providing on-going case management services to adults with severe and persistent mental illnesses.
- Provide outreach and engagement services to assigned clients, to initially engage clients and maintain working relationships
- Conduct psychosocial assessments; develop goal planners with consumer participation; facilitate linkages to collaborative resources when appropriate.
- Assume primary responsibility for coordinating all aspects of consumers' support and goal planners. This includes: providing and/or coordinating the delivery of psychiatric treatment; substance abuse treatment; 24-hour support services; and performing acute case management to facilitate consumer access to food, clothing, housing, medical care, financial assistance and vocational training or employment.
- Advocate for consumers' access to community resources and services, ensuring that consumers' needs are met and rights maintained; consult and collaborate with community providers to ensure continuity of care.
- Participate in the planning, organizing and facilitating of group treatment services for consumers served by the mental health program.
- Travel locally to outreach consumers; make home visits and assist with home inspections.
- Provide crisis intervention and risk assessment; tolerate unusual or unpleasant behavior.
- Provide counseling, as qualified.
- Fulfill role of protective payee for some consumers on behalf of the agency, creating monthly budgets with consumers, distributing funds and assisting with purchases.
- Document services provided.
- Participate in psychiatric consultation, supervision, program meetings and in-service trainings; participate in clinical reviews and case conferences for consumers on caseload.
- Comply with the agency's clinical accountability policies and procedures; maintain current and complete clinical and administrative records; participate in quality assurance reviews when assigned.
- Comply with applicable program research and evaluation procedures.
- Other duties as assigned.

MINIMUM QUALIFICATIONS

- BA/BS degree in a social, behavioral science or related field.
- Experience working with mentally ill, homeless and/or substance abusers.
- Interest or experience in working with consumers who are difficult to engage and maintain in traditional mental health programs.
- Ability to meet state requirements for registration as a counselor.
- Ability to communicate and work effectively with staff from various backgrounds.



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- Subscribe to the philosophy of cooperation and continuity across programs and of consideration and respect for consumers.
- Washington State Driver's License.

- MSW or a Masters degree in a related field is preferred.
- Bilingual (Spanish/English) is a plus but not required.
- Bicultural background/experience and/or Qualified Minority Mental Health Specialist designation is helpful.

APPLICATION PROCEDURE

Submit a Cover Letter and Resume to: DESC-CCM, ATTN: Human Resources, 515 3rd Avenue, Seattle, WA 98104, or email in Word document to hr@desc.org, or fax to – (206) 515-1501

The Downtown Emergency Service Center is committed to diversity in the workplace, and promotes equal employment opportunities for all staff members and applicants. The Agency will not discriminate against any employee or applicant for employment on the basis of race, creed, color, sex, sexual orientation, age, national origin, marital status, or the presence of any sensory, mental or physical disability in any employment practice, unless based on a bona fide occupational qualification. Women minorities are encouraged to apply.