



OPEN:

Job Title: Clinical Case Manager – SAGE Parke Studios
Union Status: Represented by SEIU1199
Salary: \$31,815 - \$35,943 depending upon experience
Supervised by: SAGE team supervisor
Hours: Full-time (37.5 hrs/week), Salaried, Exempt position

JOB DEFINITION:

The SAGE Case Manager for Parke Studios the member of multi-agency team responsible for providing intensive case management services to fifteen formerly-homeless adult women with severe and persistent mental illnesses. This position requires close and collegial work with Archdiocesan Housing Authority (AHA), our partner in this project. Services are provided primarily on-site. Minority applicants are encouraged to apply.

About Parke Studios:

Parke Studios is a partnership program creating housing at the Josephinum specifically for challenging and chronically homeless women coming out of Noel House. These women can be characterized by their inability to access resources and lack of insight about their mental health. Parke Studios follows a “housing first” model where the women are put into housing as step one, and then receive intensive assistance with other services. AHA has subcontracted with DESC to provide psychiatric services and clinical case management services to Parke Studios residents

MAJOR DUTIES AND RESPONSIBILITIES

- Provide on-going intensive case management services to a small caseload of recently homeless women with severe and persistent mental disorders and/or co-occurring mental health/substance use disorders.
- Provide outreach and engagement services to assigned or targeted clients, to initially engage clients and maintain working relationships.
- Develop and maintain cooperative relationships with DESC staff, AHA staff and other relevant service providers.
- Provide hands-on assistance with Activities of Daily Living.
- Conduct psychosocial assessments; develop goal planners with consumer participation; facilitate linkages to long-term treatment resources when appropriate.
- Assume primary responsibility for coordinating all aspects of consumers' support and goal planners. This includes: providing and/or coordinating the delivery of psychiatric treatment; substance abuse treatment; 24-hour support services; and performing acute case management to facilitate consumer access to food, clothing, housing, medical care, financial assistance and vocational training or employment.
- Advocate for consumers' access to community resources and services, ensuring that consumers' needs are met and rights maintained; consult and collaborate with community providers to ensure continuity of care.
- Provide crisis intervention and risk assessment; tolerate unusual or unpleasant behavior.
- Provide counseling, as qualified.
- Fulfill role of protective payee for most consumers on behalf of the agency, creating monthly budgets with consumers, distributing funds and assisting with purchases.
- Document services provided.
- Interact with other residents and facilitate social integration for those on client list.
- Participate in the education of AHA staff regarding the needs of individuals with mental illnesses
- Meet routinely with AHA staff to coordinate services.
- Participate in psychiatric consultation, supervision, program meetings and in-service trainings; participate in clinical reviews and case conferences for consumers on caseload.
- Plan and lead group activities for Parke Studios residents, on-site and in the community.



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- Comply with the agency's clinical accountability policies and procedures; maintain current and complete clinical and administrative records; participate in quality assurance reviews when assigned.
- Comply with applicable program research and evaluation procedures.
- Other duties as assigned.

MINIMUM QUALIFICATIONS

- BA/BS degree in a social, behavioral science or related field.
- Experience working with people who have mental illnesses, who are homeless and/or who abuse substances.
- Interest or experience in working with consumers who are difficult to engage and maintain in traditional mental health programs.
- Ability to meet state requirements for registration as a counselor.
- Ability to communicate and work effectively with staff from various backgrounds.
- Subscribe to the philosophy of cooperation and continuity across programs and of consideration and respect for consumers.
- Washington State Driver's License.

DESIRED QUALIFICATIONS

- MSW or relevant masters degree.
- Bilingual English/Spanish and/or bi-cultural background/experience.
- Mental Health Professional.

APPLICATION PROCEDURE

Submit a Cover Letter and Resume to: DESC-SAG, ATTN: Human Resources, 515 3rd Avenue, Seattle, WA 98104, or email in Word document to hr@desc.org, or fax to – (206) 515-1501

The Downtown Emergency Service Center is committed to diversity in the workplace, and promotes equal employment opportunities for all staff members and applicants. The Agency will not discriminate against any employee or applicant for employment on the basis of race, creed, color, sex, sexual orientation, age, national origin, marital status, or the presence of any sensory, mental or physical disability in any employment practice, unless based on a bona fide occupational qualification. Women minorities are encouraged to apply.